

California State Parks

GENERAL PLAN PROCESS

March 7, 2002

MACRO STEPS	PREPLANNING PHASE				GENERAL PLANNING PHASE																
	UDF - DATA COLLECTION				PROJECT AGREEMENT			PREFERRED ALTERNATIVE				DRAFT GENERAL PLAN			PRELIMINARY GP / FINAL EIR		COMMISSION HEARING		FINAL GENERAL PLAN		
TASKS	Gather unit information & continue Resource Inventory work	Evaluate the completeness of the UDF	Identify local, regional, and statewide planning influences	Assessment Team makes recommendation to prepare GP	Form Project Team 1.0	Define Issues and Options 2.0	Complete Project Agreement 3.0	Research and describe existing conditions 4.0	Analyze the Causes & Opportunities 5.0	Prepare Plan Alternatives 6.0		Produce GP & EIR Document 7.0			PRELIMINARY GP / FINAL EIR		COMMISSION HEARING		FINAL GENERAL PLAN		
	Maintain Unit Data File (UDF)	Identify major resource and planning issues	Evaluate unit planning needs with District and Region priorities	PPPC authorization to proceed with GP	Select Project Manager & determine staffing needs	Coordinate with District Superintendent on clarifying planning issues	Develop project scope, budget, and schedule	Complete data gathering related to Project Scope	Summarize & evaluate significance of resources	Develop Plan Alternatives & conduct focused surveys where necessary	Prepare maps, summaries, and newsletter for Alternative concepts	Prepare Draft General Plan Text, Maps, & Graphics			Prepare Preliminary General Plan	45-day Public Review of Preliminary GP / Draft EIR	Prepare Public Hearing Notice	Commissioner's Field Review	Incorporate changes directed by the Commission to finalize GP document	Print & Distribute Final General Plan	
		Survey Visitor needs & recreation demands				Determine if Consultant contracts are required	Review of U D F and Identify Inventory Gaps	Prepare scope of services for contracts (if necessary)	Amend Project Agreement, if necessary, related to scope of work	Solicit Public issues and concerns (Public Mtg. #1 if required)	Evaluate potential environmental impacts & identify possible mitigation	Solicit public Input on Alternatives (Public Mtg. #2, if required)	Project Team & District review of Draft GP		Solicit Public Input on Preferred Alternative (Public Mtg. #3, if required)	Complete Environmental Analysis & Draft EIR	Prepare Response to Comments & review with legal counsel	Prepare Commission Presentation & Agendas	Prepare and submit Notice of Determination		
									PPPC & legal staff review of Project Agreement	Prepare Environmental checklist	Analyze issues & establish Purpose, Vision, & Goals	PPPC & legal staff review of Planning Alternatives	Select Preferred Alternative	Continue Environmental Analysis & begin Draft EIR	PPPC & legal staff review of Draft GP	Project Team to revise Draft GP based on DPR & public comments	PPPC & legal staff review of Preliminary GP / Draft EIR	Executive Briefing Send Preliminary GP/ Final EIR to Commission	P&R Commission (Public Hearing)	Compile Administrative Record & File project materials in UDF	
RESPONSIBLE PARTY	District, with assistance from other sources	District & Assessment Team	District & Assessment Team	PPPC	Project Manager & PPC	Project Team	Project Team, Legal Staff & PPC	Project Team	Project Team	Project Team	Project Team, Legal Staff & PPC	Project Team	Project Team, Legal Staff & PPC	Project Team	Project Team, Legal Staff & PPC	Project Team, Legal Staff & PPC	Project Team & Planning Division	Project Team Manager & P & R Commission	Project Team	Project Team Manager & Planning Division	
APPROXIMATE ON-GOING % COMPLETION OF GP PROCESS (Calendar Time)					Project assigned - Begin data gathering phase		10% Complete	General Planning begins upon approval of Project Agreement	Begins the CEQA Process		45% Complete			75% Complete	Preliminary GP / Final EIR	CEQA 45-day review period	95% Complete	Commission approves General Plan & certifies Final EIR	100% Complete	CEQA Process Complete	Final General Plan
POSSIBLE MANAGEMENT DECISIONS	Additional resource inventories may be required	Management plans needed for specific program areas	May determine that GP is not desirable at this time Low Priority	Project assigned and / or prioritized	Possible delay due to staff and / or funding availability	Could delay GP or prepare Management Plan	Could expand scope of work to include Management Plans	Amend Project Agreement & Scope of work			Possible delay due to public opposition	More extensive EIR may be required, if significant impacts are identified	PPPC or Legal counsel may require revisions before public review		PPPC or Legal may require revisions before public review	Possible delay as result of public comments	Commission could direct staff to make changes before approval	Public has 30-days to appeal CEQA	General Plan Amendment would be required for change		